

# ***D W Poppy Dry Grad Parent Committee***

## ***Meeting Agenda***

November 7, 2016

7:00 pm

Type of Meeting: What is a Dry Grad and gauge interest to move forward

Meeting Facilitator: Marlene Yakabuski/Jackie Cook

Invitees: Parents and Guardians of Grads, Grads

1. Welcome and Introductions – sign in
2. What is a Dry Grad and what is involved:
  - 1) Parent driven event that occurs immediately following prom dinner/dance. Students/dates are bussed to venue and evening celebration continues with activities, music, food, prizes. End times can range from 3 am – 6 am (committee choice) Students are bussed back to school for pick up by parents at the end.

See:

[http://www.healthyschoolsbc.ca/program/resources/34/en/60065/DryGrad\\_PowerPoint-Web-ready.pdf](http://www.healthyschoolsbc.ca/program/resources/34/en/60065/DryGrad_PowerPoint-Web-ready.pdf)

- 2) A parent committee of volunteers is formed. Meetings occur approx. 1/month, maybe every 2 weeks just before event
- 3) Roles include
  - a) chair/organizer/chief communicator – Gord Yu will facilitate sending emails and posting on school website – dry grad page under “parent community”. Continue to send out emails to all Grade 12 families – many families will step forward and help throughout the year or donate, but may not attend meetings. Helps keep families talking about the event.
  - b) treasurer and chq signatories – 3 people to sign, 2 signatures required
  - c) other jobs – finding and booking venue, printing - tickets/posters, selling tickets, organizing food, finding and booking entertainment, applying for grants, fundraising if you want, getting supplies for event, making goodie

bags, getting prizes and organizing how to give out, organizing bussing to/from venue, volunteering at the event or riding on the buses to/from,

3. Where does the money come from:
  - a. Seed money left from prior year \$3,100 (make sure you leave the same balance for next year). This money is left so that a deposit can be made on a venue prior to any fundraising
  - b. TOL grant (application due December 15) \$250
  - c. LDB grant comes in approx. May \$1,000 – distribute thru District based on total donations received and prorated by # of students at the high schools
  - d. PAC \$300
  - e. Car Show – traditionally Dry Grad has been responsible for running the gates at the Car Show first Sunday May. \$500 +\$1/gate. Approx. \$700-1,200 – also a grad spirit event and a chance to give back to the school.
  - f. Ticket sales – last year we did early bird \$65, then \$75 after Apr 1 (?). approx. 180 grads, in the past about 80% to attend, (int'l students tend not to come), have some tickets available to donate thru councilors and Ms. Murray for those student in need who would like to attend but can't.
  - g. Apply for other grants/donations – create a letter to the community for people to give out - Aldergrove Credit Union, employers, banks, parents – last year we asked parents and community to donate \$10 gift cards which we used for prizes, Aldergrove soccer club (Leah)
  - h. Fundraising – Clearview Mother's Day was last minute decision and unexpected bonus of \$1,300, gift card sales, pub night, bottle drive (1<sup>st</sup> week of Jan?), car wash (Otter Coop),etc. PAC can help facilitate fundraising thru online ordering system if needed.
4. Venue Options once decided, confirm a venue/send deposit to hold location/date
  - a) The Metro (night club feel) 2015/16, Castle Fun Park 2014, Great Escape 2013? Other options river rafting, LEC.....
5. Suggestions:
  - a. Book venue – sooner is better than later – deposit will be required

- b. Seek input from grads thru Grad Council – venue, entertainment etc (we used survey monkey last year)
- c. Coordinate ticket sales with Ms. Murray – don't be surprised if they start out slow and then gain momentum, up to and including a last minute request the day of! ☺ have an early bird price to encourage early sales.
- d. Send out communications – agenda/reminder of meetings, minutes of meetings, post all on school website
- e. Entertainment options: DJ, poker tables, tattoo, photo booth, magician, hypnotist, oxygen bar – suggest having a “main act” near the end of the evening to keep the kids awake and engaged – hypnotist seems to be popular with other Dry Grads
- f. Discuss Dry Grad ideas with your friends at other schools etc to get ideas
- g. Note that due to change in prom venue this year, Dry Grad Committee will have to organize and pay for buses to/from event. In the past school as paid for bussing to the event or school for those not attending. This year Prom is at Newlands and students are responsible for their own transportation.

#### New business

- a) Elect a Chair
- b) Elect a Secretary – (we didn't have one last year.....)
- c) Elect a Treasurer and 2 other signatories (need to go to bank and arrange to change signatures)
- d) Any other point persons – printing, venues, .....
- e) Set meeting dates

#### Adjournment

Next Meeting: TBD